

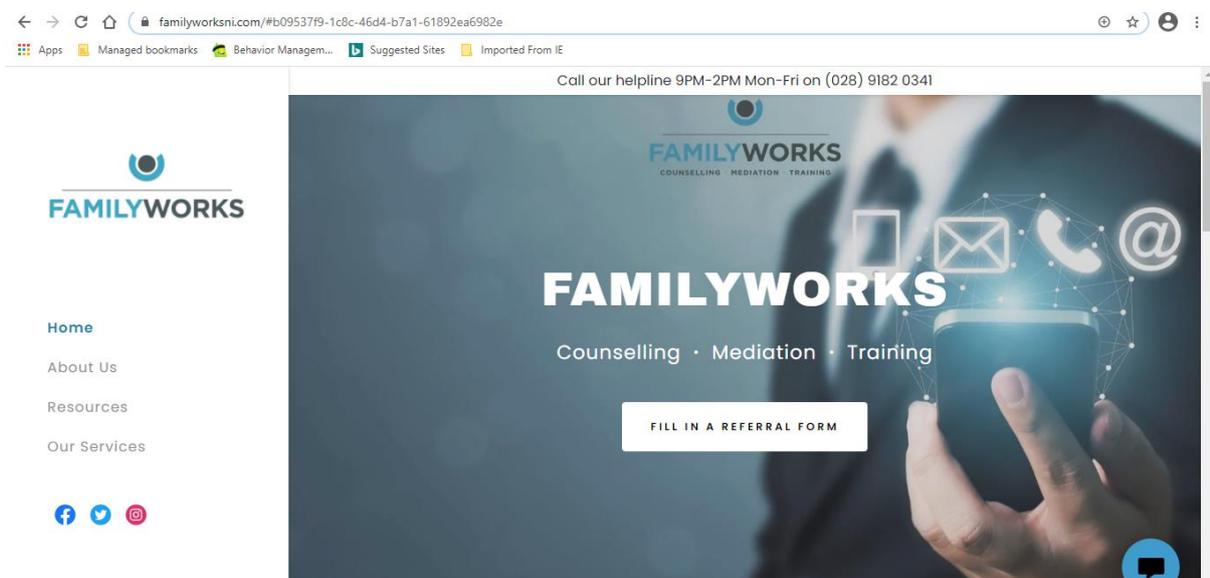
## Whitehouse Primary School Counselling Service

Our school based counselling service is provided through an organisation called Familyworks who are the official Education Authority counselling service. Our counsellor is called Heather, and she will be available in school every Wednesday.

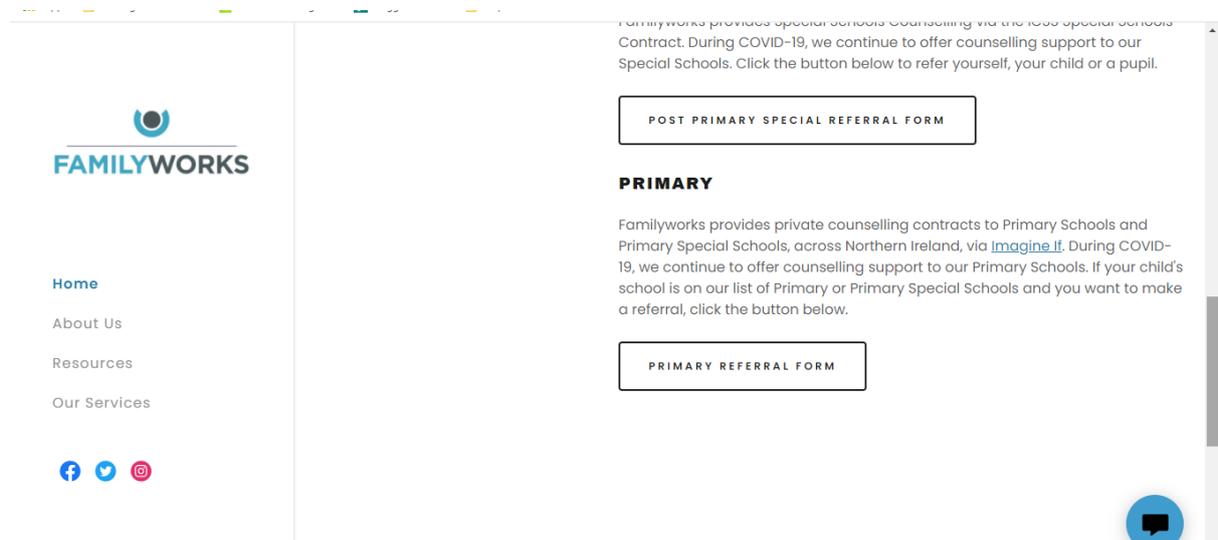
In order for your child to attend counselling sessions, parents need to complete a simple referral form via the Familyworks website:

<https://familyworksni.com/>

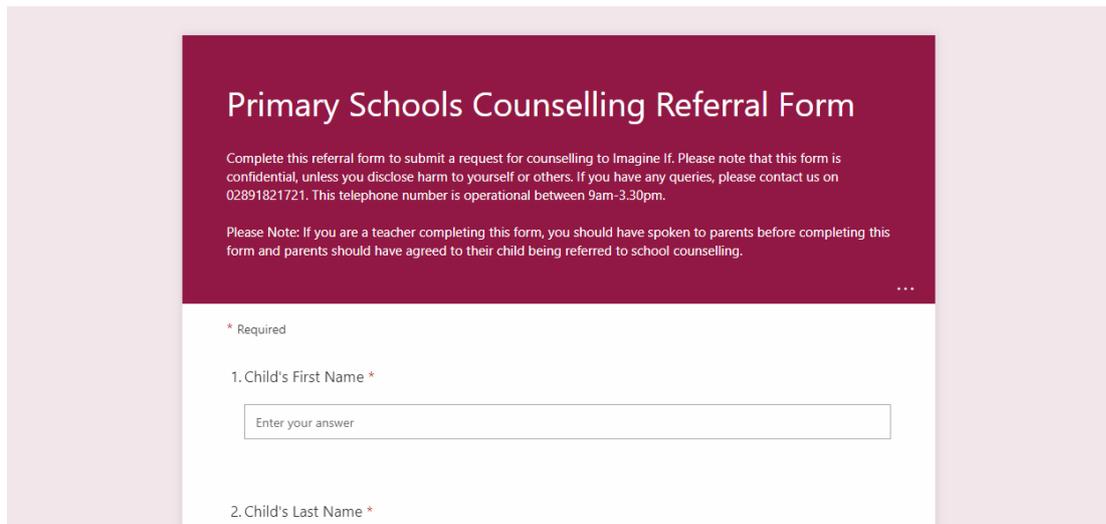
Access the website and click the button to fill in a referral form.



Scroll down to the primary referral form and hit the button.



This will bring up a google form for you to complete and submit.



The screenshot shows a Google Form titled "Primary Schools Counselling Referral Form". The form has a dark red header with white text. Below the header, there is a paragraph of text: "Complete this referral form to submit a request for counselling to Imagine If. Please note that this form is confidential, unless you disclose harm to yourself or others. If you have any queries, please contact us on 02891821721. This telephone number is operational between 9am-3.30pm." Below this is another paragraph: "Please Note: If you are a teacher completing this form, you should have spoken to parents before completing this form and parents should have agreed to their child being referred to school counselling." The form body is white and contains two required fields: "1. Child's First Name \*" and "2. Child's Last Name \*". The first field has a text input box with the placeholder "Enter your answer".

Whitehouse may not appear yet on the drop down menu for your child's school as we are new to the service. In this case select 'other' and then type in Whitehouse when asked.

Before your child begins to attend any counselling sessions, the counsellor will contact parents by phone, using the numbers supplied on the form. If you have a call from an unknown number on a Wednesday please try to answer it as it could be the counsellor trying to contact you.