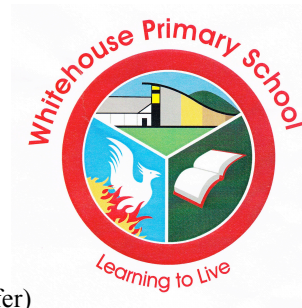


Parental Interviews

October 2017

Year 7 Pupils

(Including Arrangements for Pupils Preparing for Transfer)



Wednesday 4th October 2017

Dear Parent/Carer,

From Monday 23rd to Friday 27th October school will close early each day to allow for parent interviews and S.E.N. updates.

All classes from Year 2 to Year 7 will be dismissed early. **Please note that pupils will have their lunches as normal before they are sent home.** To facilitate an orderly pick up of children, a staggered approach will be used. Year 2 to 4 will be dismissed at 1pm on these days with older siblings. Year 5 to 7 will be dismissed at 1.15pm on these days.

We are inviting you to have a meeting with your child's teacher. At this meeting you will find out about how your child has settled in and discuss areas of development for the year ahead.

We are aware, however, that a number of Year 7 pupils at this time are preparing for transfer assessments. We are offering a service for Year 7 pupils who would like to stay in school these afternoons for additional classes. If you opt for your child to stay they will do A.Q.E. preparation from 1.30pm to 3pm from **Monday to Wednesday** afternoons. All Year 7 pupils who stay will be dismissed as normal at 3pm.

If you wish to speak with any support teacher (Mrs Kennedy, Mrs McGreevy, Mr Smyth), you may make a separate appointment for the mornings of 25th/26th October 2017. These appointments can be made at the office **after** regular Parent/ Teacher Meetings.

Please complete and return the **reply slip by Wednesday 11th October**. We will endeavour to allocate preferences as received. Interviews will begin around 1.30pm. The interview will last ten minutes. If more time is required the teacher will organise an additional time.

I would like to remind you that the school will be closed on Monday 30th for a week's holiday. The school will open again on Monday 6th November.

Thank you,

F. Bailie
Principal

PARENT/TEACHER INTERVIEWS October 2017

Child's Name: _____

Time	Monday 23 rd afternoon	Tuesday 24 th afternoon	Tuesday 24 th evening	Wednesday 25 th afternoon
Preference (1-4)				

Signed: _____ Parent / Carer

Please list the names and classes of other children in the school below:

*****AQE Pupils Only *****

******Additional Classes******

☐

Yes, my child intends to stay on Monday, Tuesday and Wednesday until 3pm.

☐

No, my child does not intend to stay on Monday, Tuesday and Wednesday until 3pm.

Please return this form by Wednesday 11th October.